

# **Bellarmino University Annual Security and Fire Safety Report**



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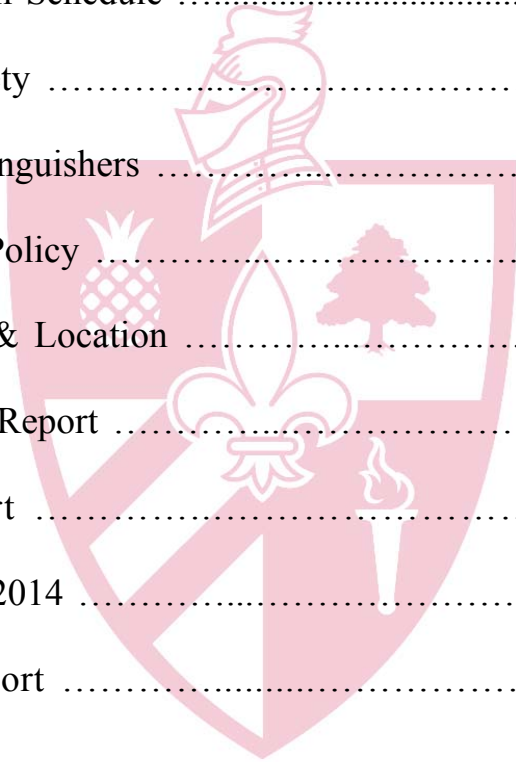
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**2014-2015**

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## Welcome

Bellarmino University is a vibrant community of educational excellence and ethical awareness that consistently ranks among the nation's best colleges and universities. Bellarmine has a work force of over 600 employees, a student body of over 3000 and numerous guests who visit the campus daily. The Bellarmine University Department of Public Safety officers and staff are committed to providing a safe environment on our campus.

The Bellarmine Office of Public Safety's mission is to provide a safe and secure environment for the students, faculty, staff and general public. The Department of Public Safety pledges the following:

- to enforce Bellarmine University policies, rules and regulations
- to enforce the ordinances of the city of Louisville and the statutes of the Commonwealth of KY
- to provide fair and impartial law enforcement service to students, faculty, staff and, visitors
- to nurture a supportive learning environment for students
- to provide a security department that is sensitive to the needs of a diverse student, faculty, staff and visitor population.

The following report provides information about services, personal safety and security programs, fire safety, and evacuation procedures at Bellarmine University. Included in this report are crime statistics that have occurred within the campus jurisdiction as well as those received from local police for the public areas immediately adjacent to the campus. The report also includes statistics on fire and fire alarm related incidents that have occurred on campus.

We hope you find this report informative. Please review it carefully and, in particular, the crime and fire prevention tips included. Personal safety is a responsibility of everyone and we need your assistance to make our campus a safe environment. We look forward to working with you in creating and maintaining a campus environment free of threats to safety and property and enhancing the learning, teaching and working environment in and around the campus.

If you have any questions or suggestions about security at Bellarmine University please feel free to telephone us at 502-272-7777 or by sending us an email to [security@bellarmine.edu](mailto:security@bellarmine.edu).

## Overview

Bellarmine University is committed to providing a safe, secure and healthy environment for its students, faculty, staff and visitors. This is addressed in four ways: (1) safety and security efforts for both campus and the surrounding neighborhood; (2) occupational and environmental safety and health services programs for the campus as a whole; (3) student health services and programs; and (4) residence life programs that ensure the safety and well-being of those students living in on-campus housing.

### Department of Public Safety

The Department of Public Safety provides law enforcement and security services to the university in order to maintain a safe environment for learning, living and working. The Public Safety Department operates 24 hours a day, every day of the year, monitoring the campus through a series of automobile and foot patrols and through the a camera monitoring surveillance system. The Department of Public Safety has a security force of 13 officers. Our officers are trained to administer CPR and first aid including the use of defibrillators that are stationed in campus buildings and in the security vehicle.

The Department of Public Safety works closely with the Louisville Metro Police Department and other local, state and federal law enforcement agencies. The Department of Public Safety monitors not only safety and security issues on campus but in the neighborhoods surrounding the campus as well. In the event that the Department of Public Safety personnel become aware of an on-going potential safety concern in areas on or near campus, the university community can be notified through campus wide electronic messages and personal safety alerts.

The Director of The Department of Public Safety meets regularly with the Vice President of Student Affairs, the Dean of Student Affairs and Residence Life representatives. The meetings are focused on developing action plans from previous incidents and prevention of possible recurrences, developing plans for upcoming events and solving interdepartmental problems and issues.

The Department of Public Safety provides a variety of services including the following:

- **Fire Safety Prevention:** The department exercises control of alarm systems for fire, weather related emergencies and environmental hazards. The department maintains inventories of fire extinguishers, conducts training on how to use fire extinguishers and checks to ensure that emergency exits are clear and unobstructed. The Department of Public Safety maintains a contract with Midwest Sprinklers, who perform semiannual and annual tests of fire sprinklers and Simplex, who performs testing, maintenance and upgrades of fire alarm systems.
- **Emergency Action Planning:** With other university departments, the Department of Public Safety coordinates an Emergency Action Plan. The department provides continuous training to all staff who implements the Emergency Action Plan, which includes step by step procedures for

all types of emergencies. Fire and tornado drills, in cooperation with the residential and administrative staff, are conducted each semester.

- **Record Keeping:** The Department of Public Safety is responsible for maintaining records and statistics for on-campus criminal offenses, personal accidents and injuries and motor vehicle accidents. The Department of Public Safety is also responsible for releasing public information in compliance with state and federal laws. Additionally, the Office of Public Safety releases the state required Minger Act and the federal required Clery Report; these documents are also posted to our homepage (<http://www.bellarmino.edu/security/>). The department also updates incident logs daily, which is also accessible on-line.

- **Security Awareness and Workplace Violence Training:** Each semester the director provides detailed information on how to prevent workplace violence, how to identify possible offenders and what to do if violence occurs. The program covers warning sign information, reporting mechanisms and sources of counseling when possible offenders are identified.

- **Daily Building/Lighting Checks:** Officers are responsible for reporting any lighting or maintenance problems to Facilities Management. All requests for repairs require an online Maintenance work order.

**Daily Services:**

- Escort service - available to students, faculty and staff 24/7
- Patrolling residence halls and campus areas
- Monitoring and answering emergency phones located throughout campus
- The enforcement of parking regulations and ensuring that parking spaces are available for those that require accessible parking.



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# Quick Reference Telephone Directory

Website: [www.Bellarmino.edu/security](http://www.Bellarmino.edu/security)

To anonymously report a crime go to:

<http://www.bellarmino.edu/security/report/>

For All Police, Fire or Medical Emergencies call **911**

## Bellarmino Department of Public Safety Phone Number

Public Safety Department (502) 272-7777

Chief of Public Safety (502) 272-7388

## Louisville Metro Police Department Phone Numbers

Emergency 911 Non-Emergency Dispatch (502) 574-7111

Fifth Division (502) 574-7636 Telephone Reporting Unit (502) 574-5673

Crime Tip Hotline (502) 574-5673 Narcotics Unit (502) 574-2057

## Bellarmino University Phone Numbers

University Switchboard & weather related closing information (502) 272-8000

Counseling Center (502) 272-8480 Nurses Office (502) 272-8493

Campus Ministry (502) 272-8051 Resident Life (502) 272-7272

## Other Important Phone Numbers

Crisis Hotline in Jefferson County KY (502) 589-4313 or 1- 800 -221-0446

National Suicide Hotline 1-800-273-TALK (8255)

Louisville Metro Government MetroCall (502) 574-5000 or 311 for cell phone callers

\* For information or services from Louisville Metro Government

Jefferson County Animal Control (502) 363-6609

## **Reporting of Crimes**

The main office of The Department of Public Safety is located on the ground floor of the Centro Treece Hall in CNTH-054.

The Department of Public Safety can be reached on campus telephones at the four digit number 7777. Off campus callers can reach The Department of Public Safety at 502-272-7777; callers from long distance areas should dial 1-502-272-7777.

Bellarmino Campus is equipped with eleven outdoor emergency telephones that are programmed to call the Department of Public Safety automatically when activated. Pressing the red button initiates an emergency call.

Courtesy phones are free of charge and located in the lobbies or inside public areas of most university buildings. Students and employees can use these accessible telephones to call the Department of Public Safety.

The contact number of the Department of Public Safety is listed in the online office directory at <http://www.bellarmino.edu/contactus>. It is included in the department's brochures and university handbooks.

## **The Student's Responsibility**

The cooperation and involvement of students themselves in a campus safety program is absolutely necessary. Students must assume responsibility for their own personal safety and the security of their personal belongings by taking proper precautions. For example, although the campus is well-lit, any student (male or female) may feel more comfortable traveling in pairs or using the Office of Public Safety's Escort Service at night. Residence hall room doors should be kept locked when the room is unoccupied. Valuable items, such as stereos, cameras and televisions should be marked with engraving instruments provided by the Office of Public Safety at no charge. Bicycles should be secured in the bicycle rack with a sturdy lock. Students with cars should keep their vehicles locked at all times. Valuables should be locked in the trunk. Students should report any suspicious looking individuals and any unusual incidents to a Public Safety Officer. (See *Online Student Handbook*)

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## **Faculty and Staff**

Bellarmino University is committed to providing a safe and healthful work environment for employees, students and visitors. Bellarmino University is committed to preventing workplace violence and maintaining a safe work environment. The Office of Public Safety has responsibility for implementing, administering, monitoring and evaluating the safety programs on campus. Its success depends on the alertness and personal commitment of all.



Employees should report criminal offenses that occur on campus to the Director of Public Safety or any employee of the Department of Public Safety. The employee handbook outlines Bellarmine's policies and procedures in regards to workplace safety and violence. The information can be found in the *Online Staff Handbook*.

Both students and employees are made aware of campus security procedures as well as practices to ensure personal safety and the safety of those around them through a variety of offerings including, safety alerts and bulletins boards, safety seminars held on campus during safety week in October and **Crossroads**. Students and employees are provided with the Department of Public safety brochure which includes safety tips. Information is also posted on the Department of Public Safety website at [www.bellarmine.edu/security](http://www.bellarmine.edu/security).

## **Off Campus Activities of Student Organizations**

Students are encouraged to report any criminal activity to the local Law Enforcement Agency having jurisdiction of any location where official student organizations are engaged in off-campus activities. The Department of Public safety will assist students in acquiring Law enforcement assistance, if requested.

## **Timely Warning Policy - SAFETY ALERTS**

The purpose of the Safety Alerts bulletins is to notify the University community of a potentially harmful situation and to inform members of possible precautionary measures. The University community will be warned about potentially unsafe, harmful or threatening conditions in the University and/or surrounding community if/when they arise. Safety Alert text messages and email messages are sent to all students, faculty and staff who register their cell phones and to those who have computer access. Text Message alerts are tested annually. The safety of members of the Bellarmine University community is very important. If the student is aware of behaviors/conditions that may be harmful to others, he/she should notify the Office of Public Safety (502-272-7777) and/ or the Dean of Students (502-272-8150). (*Online Student Handbook*)

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## Text Message Safety Alerts Procedures

The Department of Public Safety under the guidance of the Department Director will investigate and collect information for all reported incidents. This information will be shared with those who are responsible for activating the campus notification system.

### Persons Responsible for activating the notification system:

- Executive Vice President & Provost – Dr. Doris Tegart (272-8234)
- Vice President of Student Affairs – Dr. Helen Grace Ryan (272-8304)
- Vice President of Communications and Public Affairs – Hunt Helm (272-8046)
- Vice Provost of Information Technology – Eric Satterly (272-8098)
- Director of Public Safety – Joseph Frye (272-7388)

## Campus Security Act and Crime Statistics

In accordance with the Crime Awareness and Campus Security Act of 1990, the Higher Education Amendments of 1998\*, and the **right to know** regulations, Bellarmine University provides information on crime statistics and security measures to prospective and matriculated students and their parents and employees. The Crime Statistics are reported for three-year periods and include all **reported** instances of crimes that are required by the Campus Security Act, not just the convictions (see *Online Student Handbook*).

The annual Minger Act and Clery Act reports are posted on the public safety website. An email is sent to all students and staffs every year to notify of the report's availability and where it can be accessed.

## Access to Campus Facilities

**1. Non-residential Buildings:** Most non-residential buildings and facilities are accessible to members of the campus community and visitors during normal business hours. Access to any building during the holidays is restricted to faculty, staff and administrators pre-authorized by their department heads to enter during that time. Maintenance and custodial personnel are exceptions to this policy. Public Safety Officers patrol regularly through non-residential buildings. Public Safety Officers, who are on duty 24 hours a day, also observe video monitors that are connected to cameras located throughout the campus in public access or circulation areas.

**2. Residential Buildings:** The exterior doors to residence halls are locked 24 hours a day. Access to the residence halls is limited to residents and their guests. Residents gain access to their buildings by using an electronic card access control system.

The Director of Residence Life, Assistant Director, **Graduate Hall Directors** and Resident Assistants live in the residence halls, or in close proximity to the halls, and serve in a duty rotation. All Residence Life staff members undergo thorough training in enforcing residence hall safety and security policies. As part of their responsibility for residence hall security, the Residence Life staff participates in workshops associated with the safety and security of the campus conducted by university administrators and security officers

Bellarmine University has both single-sex and co-ed residence halls, each with inter-visitation from 11:00 a.m. to 2:00 a.m. All residence hall entrance doors are self-closing and locked 24 hours a day. Overnight guests in the residence halls may only be students of the same sex. All windows have locking devices. Special security procedures are in effect for students during low occupancy periods.

Resident students have special responsibilities to keep room and entrance doors locked at all times, to lock windows when out of the room and to deny entrance to any building or room by unauthorized individuals.

Security officers provide security coverage through regular rounds in the residence halls. The officer will patrol the buildings identifying and addressing safety, security and behavioral problems. The security officers work in conjunction with the Residence Life staff members. See page 58 of the Student Handbook for more information.

## **Relationship with Law Enforcement Agencies**

The Department of Public Safety works closely with the Louisville Metro Police Department and other local, state and federal law enforcement agencies. Every crime violation is reported promptly to the local police department. The Director of the Department of Public Safety meets regularly with the police officials to discuss common crime problems and criminal activity on and near campus. The Office of Public Safety provides assistance to local law enforcement agencies when they are conducting an investigation that may involve a university student or employee.

## **Crime Prevention Programs**

Escort Program: The Department of Public Safety's escort service to all campus locations is available to students and employees 24 hours a day, 7 days a week.

Emergency Telephones: Exterior emergency Code Blue phones are directly linked to the Department of Public Safety's contact line.

Surveillance Cameras: The Department of Public Safety monitors over 200 cameras placed around the campus.

Daily Building/Lighting Checks: When patrolling, officers survey exterior lighting, building exterior doors and campus grounds. All maintenance problems are reported to Facilities Management.

Crime Prevention Publicity: Crime prevention articles are printed in the student newspaper and the employee daily e-mail.

Web Site: The Department of Public Safety's website contains safety and crime prevention tips at <http://www.bellarmino.edu/security>.

Shuttle Transportation Program: The Department of Public Safety oversees the Shuttle Bus operations responsible for transporting students, faculty and staff to campus locations. The hours of operation vary. Information on route times and drop off locations is available at <http://www.bellarmino.edu/docs/default-source/security-docs/shuttle-schedule.pdf>.

Security Awareness and Workplace Violence Training: Each semester the director provides detailed information on how to prevent workplace violence and how to identify possible offenders and the steps to take if violence occurs. The course covers warning signs information, reporting mechanisms and sources of counseling when possible offenders are identified.

## **University Regulations Governing the Use of Alcohol**

The following regulations govern the use of alcohol on the Bellarmine University campus:  
The use or possession of alcoholic beverages is allowed:

1. At on-campus and off-campus student sponsored events or at University-sponsored activities for students when approved by the Director of Student Activities and the Dean of Students. A student-sponsored event includes, but is not limited to, private parties and events at which a University or student organization funds or resources are used. This policy applies, therefore, to all out-of-state travel or travel abroad, regardless of the alcohol policies/laws that exist elsewhere.
2. Intoxication and/or alcohol abuse shall not be permissible as an excuse for unlawful behavior or misconduct. Public drunkenness as commonly defined by slurred speech, erratic behavior and physical coordination difficulties, is prohibited. In addition, disorderly conduct, property destruction, intimidation, verbal abuse or harassment, or other infringements of the rights of others as a result of alcohol use is prohibited.
3. Alcoholic beverages of any kind are prohibited at University-sponsored athletic events on and off campus. Such beverages may be served to adult groups (guests of the University) within the controlled environment of the Booster Room or one of the rooms provided for entertaining guests.



4. No driver shall consume alcoholic beverages in any University vehicle or in a University sponsored vehicle. State law prohibits alcohol consumption in any vehicle on public highways.

### **Alcohol Policy Violations and Sanctions**

Each violation of the University Alcohol Policy will be reviewed according to the University's Student Conduct. The following sanctions, per alcohol policy offense, will be used as guidelines and are not requirements. The sequence of sanctions below may not be followed for more severe alcohol policy violations (e.g. excessive amounts of alcohol). Failure to meet the terms of any sanction in the allotted time period will result in further disciplinary actions, including additional sanctions and/or fines.

**First offense** - Warning and completion of AlcoholEDU for Sanctions within time frame allotted by Hearing Officer, Substance Education Fund Fine of \$100. Bellarmine University provides students educational resources and opportunities to change their behavior on their own. However, the Dean of Students or his/her designee may choose to notify parents/guardians\*, depending upon the severity of the offense.

**Second offense** - Substance Education Fund fine of \$150 and Parental Notification\*.

**Third offense** - University Probation and Parental Notification\*

**Fourth offense** - University Suspension

Additional sanctions may be assigned as deemed necessary by the appropriate student conduct body. Additional sanctions may include, but are not limited to, assignment of community service hours, residence hall probation, educational sanctions, restitution, etc.

*\*In accordance with the Family Educational Rights and Privacy Act, which is part of the Higher Education Act, the University has a right to notify parents/legal guardians if a student under the age of 21 violated an alcohol or drug policy or is accused of a violent crime. Bellarmine University may inform parents/legal guardians of students who have received the sanction of University or Residence Hall Probation or higher.*

### **State and City Laws**

Members of the University community are expected to be aware of and obey state and municipal laws or ordinances regulating the use, possession or sale of alcoholic beverages. Alcohol concentration of or above 0.08 is the definition of intoxication in the State of Kentucky.

Students who are cited for violations of such laws or ordinances by state or municipal authorities also may face University disciplinary proceedings and/or be required to pursue counseling or treatment as a condition of continued enrollment at the University. The laws of the

Commonwealth of Kentucky are applicable to every person on the Bellarmine University campus, regardless of his or her state or country of origin.

The following are important Kentucky and City of Louisville laws or ordinances:

1. It is illegal for any person under twenty-one (21) years of age to attempt to purchase, consume, possess, or transport any alcoholic beverages.
2. It is illegal for any person under twenty-one (21) years of age to knowingly and falsely present him or herself to be twenty-one (21) years of age for the purpose of procuring any intoxicating beverage.
3. It is illegal for any person to represent to a dealer or any other person that a minor is over twenty-one (21) years of age for the purpose of inducing the dealer or other person to serve alcoholic beverages to that minor.
4. It is illegal for any person to request anyone over twenty-one (21) years of age to purchase or offer to purchase any alcoholic beverage from a licensed dealer for a minor.
5. It is illegal for any person to sell, furnish or give away any alcoholic beverage to a person under twenty-one (21) years of age or to any person who is visibly intoxicated.
6. It is illegal to operate or control a motor vehicle while under the influence of alcohol.
7. It is illegal for any person, whether or not a minor, to sell alcoholic beverages without a license.
8. It is illegal for any person to induce anyone under twenty-one (21) years of age to commit any of the above criminal acts.

A City of Louisville ordinance prohibits the consumption of alcoholic beverages and the possession of open containers of alcoholic beverages in public streets, sidewalks, highways, buildings, lanes, parking lots, recreation or park areas or other public property within the City of Louisville. The penalties for violating the above laws and ordinance are severe. Moreover, individuals may face severe financial consequences from a civil lawsuit arising out of the use or misuse of alcohol.

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## **Illegal Drug Use Policy**

Bellarmino University does not allow the use of illegal substances because it is dangerous to the well-being of individual users and to the goals of this educational community. The following regulations are in effect. Students involved in the manufacture, sale, offering to sell, delivery, use or possession of a controlled substance or paraphernalia will be referred to the Dean of Students. Such conduct could entail suspension or expulsion from the University and/or a requirement that the student enroll and actively participate in a drug counseling and rehabilitation program as a



condition of continued enrollment or readmission. The University reserves the right to evict a residential student involved in any of the above-mentioned behaviors from its residence halls at any time during the academic year. These regulations are not substitutes for criminal sanctions provided for by state and federal statutes.

### **Laws Concerning Illicit Drugs**

The following laws concerning specific illicit drugs are drawn from the Controlled Substance Act of the Commonwealth of Kentucky. A representative listing of specific drugs and the violations inherent in illegal activities related to such drugs is provided below. The failure to list all drugs included in the above act does not exonerate individuals from responsibility for their actions as it relates to illegal drugs, nor does it preclude the University from taking steps to address illegal activity in terms of its own internal counseling and referral system or its judicial system.

Among others, the following acts and the causing thereof are prohibited within the Commonwealth of Kentucky:

- The manufacture, sale or delivery, holding, offering for sale, or possession of any controlled substance or drug paraphernalia.
- The penalty for violation of these acts is based upon the nature or schedule of the drug involved and the weight of the substance.

### **Possession of Marijuana**

1. A person is guilty of possession of marijuana when he/she knowingly and unlawfully possesses marijuana. Possession of marijuana is a class A misdemeanor.
2. A person is guilty of marijuana cultivation when he/she knowingly and unlawfully possesses marijuana plants with the intent to sell. Possession of 5 or more plants of marijuana is a class D felony.

### **Criteria for Classification of a Schedule 1 Narcotic**

A Schedule 1 narcotic is one that has high potential for abuse and has no accepted medical use in treatment in the United States. Possession of a Schedule 1 narcotic is a class D felony.

### **Criteria for Classification of a Schedule 2 Narcotic**

A Schedule 2 narcotic is one that has a high potential for abuse and has a current medical use in treatment in the United States. Possession of a Schedule 2 narcotic is a class A misdemeanor. Trafficking in narcotics or marijuana within one-thousand (1000) yards of any school is a class D felony.

## **Drug Conviction & Financial Aid**

If a student is convicted in a court of law for possessing or selling illegal drugs while receiving federal student aid, this action may negatively affect the student's future eligibility to receive such aid. Please contact the Office of Financial Aid to discuss the student's aid eligibility.

## **Possession of Drug Paraphernalia**

Possession of any drug paraphernalia is a class A misdemeanor; however, the presence of any illegal controlled substance in/on this paraphernalia may change this to a class D felony.

See <http://www.bellarmino.edu/documents/StudentAffairs/studenthandbook.pdf> for complete information on alcohol and drug policies for undergraduate students.

## **Kentucky State Sex Offender Registry**

For information on the Kentucky sex offender registry go to: <http://kspsor.state.ky.us/>

## **Counseling Services**

Students seek personal counseling for many reasons: a personal crisis, interpersonal relationship problems, family problems, depression, stress, alcohol/drug problems, eating disorders, etc. Recognizing the impact that personal concerns can have on academic performance, Bellarmine provides confidential personal counseling services to students. Those services include individual, couples, and group counseling; crisis intervention; assessment; and consultation. The Counseling Center staff is comprised of licensed mental health professionals and advanced graduate practicum students under the supervision of the full-time staff members. Counseling services are free, confidential, and available to all currently enrolled Bellarmine students. The Counseling Center is located on the 4th floor of the 2120 Building (2120 Newburg Road). To schedule an appointment, students should call 502.272.8480. For more information please call the main number or visit the website: [www.bellarmino.edu/studentaffairs/counselingcenter](http://www.bellarmino.edu/studentaffairs/counselingcenter).

Available drug or alcohol abuse educational programs include:

“Choices,” is a brief (90 minute), alcohol education program for college students. It was developed based on behavioral change research and utilizing principles of harm reduction, motivational interviewing and interactive journaling. The program focuses on educating students about the effects and risks of alcohol consumption, while also engaging students in self-reflection about their personal values and goals and how those personal factors influence their behavioral choices. Bellarmine University presents the *Choices Program at Crossroads*, which is a 3-day orientation program for first year students.

Other educational programs available:

eCheck-up: This is an on-line, brief alcohol use intervention program, which provides students with individualized feedback about their alcohol consumption and utilizes principles of motivational interviewing to encourage students to low-risk behavioral decisions. This program is free to all BU students and available at any time, accessible via the Counseling Center web site.

BASICS (Brief Alcohol Intervention for College Students): This is a model of brief intervention utilized by the Counseling Center staff when working with students referred to our office for mandated assessments (following violation of university policy). BASICS is a semi-structured interventions, where a counselor meets individually with a student to assess their current and past substance use, emotional/psychological issues, and various associated risk factors (e.g. family history). After the initial assessment interview, the counselor has two follow-up appointments to provide feedback to the student, identify any changes/goals that the client may have and monitor their progress in meeting those goals.

The Department of Public safety encourages pastoral and professional counselors to inform persons they are counseling about the procedures for confidential crime reporting.

## **Sexual Assault & Sexual Misconduct Policy**

### **Sexual Discrimination & Misconduct Policy**

#### **Philosophy**

Sexual assault is a serious violent crime. It is a crime of hostility and aggression, as well as a violation of human dignity. Sexual assault is also a very sensitive crime which is unique in its physical and mental impact upon the alleged victim. When it occurs at Bellarmine University, it is also a flagrant violation of University standards and will not be tolerated.

The Bellarmine University community expects its members to treat other persons with respect and dignity and will not tolerate any form of sexual assault or sexual misconduct. Sexual activity should be explicitly agreed upon by both parties. The same holds whether the assailant is a stranger or an acquaintance. The use of alcohol or drugs will not be accepted as an explanation for the actions of any person charged with the violation of this policy. In addition, the use of alcohol or other mind-altering substances by either party does not have to be known by both parties for the offense to be considered sexual assault or sexual misconduct.

Wanton, unacceptable conduct will be addressed severely for the good of the students and the academic community.

Students who violate this policy will be disciplined under the University's Code of Conduct and may be prosecuted under Kentucky's criminal statutes. Whether or not a criminal prosecution occurs, Bellarmine retains the right to proceed with disciplinary action at any time, and the University need not await the dispensation of any such criminal prosecution. Appropriate disciplinary action may include counseling, educational sanctions, disciplinary probation,

suspension, expulsion, and referral to the proper law enforcement authorities for prosecution. This policy applies to student on student allegations only.

### **Definitions**

The following definitions are offered to inform the Bellarmine University community of the various types of sex offenses that occur most frequently on college campuses. If the institution reasonably should know about student-on-student harassment that creates a hostile environment, immediate action will be taken to eliminate the harassment, prevent recurrence, and address effects, even if the harassment occurred off campus or is reported by a third party.

Sexual misconduct offenses include, but are not limited to:

1. Sexual Harassment
2. Non-Consensual Sexual Contact (or attempts to commit same)
3. Non-Consensual Sexual Intercourse (or attempts to commit same)
4. Incapacitation
5. Sexual Exploitation
6. Stalking
7. Dating Violence
8. Domestic Violence
9. Consent
10. Force
11. Retaliation in connection with any of these offenses

#### **1. Sexual Harassment is:**

- Unwelcome, gender-based verbal or physical conduct that is,
- Sufficiently severe, persistent or pervasive that it,
- Has the effect of unreasonable interference with, denying or limiting someone's ability to participate in or benefit from the University's educational program and/or activities and is

- Based on power differentials (quid pro quo), the creation of a hostile environment, or retaliation.

Examples include: an attempt to coerce an unwilling person into a sexual relationship; to repeatedly subject a person to egregious, unwelcome sexual attention; to punish a refusal to comply with a sexually based request; to condition a benefit on submitting to sexual advances; sexual violence; intimate partner violence; stalking; gender-based bullying.

#### **2. Non-Consensual Sexual Contact is**

- Any intentional sexual touching,
- However slight,
- With any object,
- By a man or a woman upon a man or a woman,
- That is without consent and /or by force.

Sexual Contact includes: intentional contact with the breasts, buttock, groin, or genitals, or touching another with any of these body parts, or making another touch you or themselves with



or on any of these body parts; any intentional bodily contact in a sexual manner, though not involving contact with/of/by breasts, groin, genitals, mouth or other orifice.

### **3. Non-Consensual Sexual Intercourse is**

- Any sexual intercourse
- However slight,
- With any object,
- By a man or woman upon a man or a woman,
- That is without consent and/or by force.

Intercourse includes: vaginal penetration by a penis, object, tongue or finger, anal penetration by a penis, object, tongue, or finger, and oral copulation (mouth to genital contact or genital to mouth contact), no matter how slight the penetration or contact.

**4. Incapacitation:** Sexual activity with someone who one should know to be- or based on the circumstances should reasonably have known to be- mentally or physically incapacitated (by alcohol or other drug use, unconsciousness or blackout), constitutes a violation of this policy.

- Incapacitation is a state where someone cannot make rational, reasonable decisions because they lack the capacity to give knowing consent (e.g. to understand the “who, what, when, why or how” of their sexual interaction).
- This policy also covers a person whose incapacity results from mental disability, sleep, involuntary physical restraint, alcohol, from the taking of rape drugs, is under the age of 16, or other reasons.

**5. Sexual Exploitation:** Occurs when a student takes nonconsensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of other sexual misconduct offenses.

#### **Examples of sexual exploitation include, but are not limited to:**

- Invasion of sexual privacy;
- Prostituting another student;
- Non-consensual video or audio taping of sexual activity;
- Going beyond the boundaries of consent (such as letting your friends hide in the closet to watch you having consensual sex);
- Engaging in voyeurism;
- Knowingly transmitting an STI or HIV to another student;
- Exposing one’s genitals in non-consensual circumstances; inducing another to expose their genitals;
- Sexually-based stalking and/or bullying may also be forms of sexual exploitation

**6. Stalking:** Stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- Fear for their personal safety or the safety of others;

- Suffer substantial emotional distress
- Pervasive and ongoing

**7. Dating Violence:** Dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on consideration of the following factors:

- the length of the relationship;
- the type of relationship; and
- the frequency of interaction between the persons involved in the relationship

**8. Domestic Violence:** Domestic violence is a felony or misdemeanor crime of violence committed by:

- a current or former spouse or intimate partner of the victim,
- a person with whom the victim shares a child in common
- a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
- a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies [under the Violence Against Women Act (VAWA)], or
- any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

**9. Consent:** Consent is clear, knowing and voluntary. Consent is active, not passive. The responsibility to obtain consent rests with the initiator of the activity. Consent is defined as informed, freely and actively given, mutually understandable words or actions. A person has the right at any time to say "no" to sexual activity and that "no" means "no." Verbal communications of non-consent, nonverbal acts of resistance or rejection, or mental incapacitation of the alleged victim due to any cause including the alleged victim's use of alcohol or drugs constitute a lack of consent. Silence, in and of itself, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity.

- Consent to any one form of sexual activity cannot automatically imply consent to any other forms of sexual activity
- Previous relationships or prior consent cannot imply consent to future sexual acts.

**10. Force:** Force is the use of physical violence and/or imposing on someone physically to gain sexual access. Force also includes threats, intimidation (implied threats) and coercion that overcome resistance or produce consent ("Have sex with me or I'll hit you. Okay, don't hit me, I'll do what you want.").

- Coercion is unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. When someone makes clear to you that they do not want sex, that they want to stop, or that they do not



want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.

- NOTE: There is no requirement that a party resists the sexual advance or request, but resistance is a clear demonstration of non-consent. The presence of force is not demonstrated by the absence of resistance. Sexual activity that is forced is by definition non-consensual, but nonconsensual sexual activity is not by definition forced.

- In order to give effective consent, one must be of legal age.
- Sexual activity with someone whom one should know to be or based on the circumstances should reasonably have known to be – mentally or physically incapacitated (by alcohol or other drug use, unconsciousness or blackout), constitutes a violation of this policy.
- Incapacitation is a state where someone cannot make rational, reasonable decisions because they lack the capacity to give knowing consent (e.g., to understand the “who, what, when, where, why or how” of their sexual interaction.).
- This policy also covers a person whose incapacity results from mental disability, sleep, involuntary physical restraint, or from the taking of drugs of any kind. Possession, use and/or distribution of any of these substances, including, but not limited to, Rohypnol, Ketamine, GHB, Burundanga, etc. is prohibited, and administering one of these drugs to another student is a violation of this policy. More information on these drugs can be found at <http://www.911rape.org/>
- Use of alcohol or other drugs will never function as a defense to a violation of this policy.
- The sexual orientation and/or gender identity of individuals engaging in sexual activity is not relevant to allegations under this policy.

**11. Retaliation:** Retaliation is any adverse action against a student who reports discrimination or sexual misconduct, files a complaint, assists someone in reporting or filing a complaint, participates in an investigation or hearing of a complaint, or protests what he or she considers to be discrimination or sexual misconduct under this Policy, where the intent of the action is to intimidate, coerce or otherwise deter the student from exercising his or her rights under this Policy. Retaliation includes, but is not limited to, verbal threats, physical abuse or different treatment because of the student’s exercise of his or her rights.

### **Reporting Procedure for Sexual Discrimination and Misconduct Cases**

If a student assault occurs, it should be reported to the Office of Public Safety, the Dean of Students, Residence Life, Health Services, or the Counseling Center. If a faculty or staff assault occurs, it should be reported to the Office of Public Safety or Human Resources ([www.bellarmino.edu/hr/misconduct.aspx](http://www.bellarmino.edu/hr/misconduct.aspx)). Privacy will be maintained unless another student is involved or a potential risk of harm to self or others exists; reports to Health Services or the Counseling Center will be kept confidential, to the extent possible. Information will be shared only with relevant medical and/or therapeutic personnel until such time that a decision is made or temporary, indirect, or direct action taken. Assaults that occur by an assailant not affiliated with the University and/or off-campus should be reported to local police (911). If law enforcement officials are notified first, it is still recommended to contact a campus resource person so that appropriate measures can be taken and support provided. When an alleged sexual assault is

reported, campus resource persons will notify the reporting party of the range of resources and alternatives available to him/her both on campus and in the Louisville community. The discussion should include encouraging the reporting party to report the incident to law enforcement authorities. The University can help arrange a meeting with law enforcement authorities and will accompany and support the alleged victim during the meetings. In instances where reports of sexual discrimination or misconduct are found to be falsely made, the reporting party may be charged with a violation of the Student Code of Conduct, specifically, providing false information to University Officials.

### **Informal Action**

1. Immediate medical attention (U of L Hospital has the most comprehensive rape response unit). Refer to subsection on Medical Attention.
2. Referral to free, trained therapists.
3. Access to legal advocacy.
4. Access to printed information to enable informed decisions regarding crime and assistance, and criminal and disciplinary proceedings.
5. No mediation will be used to resolve sexual assault complaints.

### **Formal Procedures**

The reporting party is encouraged to file a formal report, not only in order to deter such assaults from happening to others, but also to receive services that enhance recovery. Once an informal or formal report has been made, a prompt, thorough, and impartial inquiry by the University will occur. Law enforcement inquiries do not relieve the school from the need to conduct an inquiry. The University will inform and obtain consent from the reporting party before beginning an inquiry. If the reporting party requests confidentiality or asks that the complaint not be pursued, the University will take all reasonable steps to investigate and respond to the complaint, consistent with the request for confidentiality or request not to pursue an inquiry. If a reporting party insists that his or her name or other identifiable information not be disclosed to the responding party, the University will have limited ability to respond to the complaint, but will pursue other steps to limit the effects of the alleged offense and prevent its recurrence. If the reporting party continues to ask that identifiable information not be revealed, the University will evaluate that request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. Bellarmine will inform the reporting party if it cannot ensure confidentiality. The reporting party has the option to participate in conduct procedures without being physically present through written statement, phone conference, or other means.

A student who has been sexually assaulted may pursue a complete professional inquiry before making a decision about how to proceed with the case. The pendency of criminal proceedings shall not be grounds for appeal of any findings or sanctions based on the responding party's failure to attend or speak at the hearing. The reporting party always has the right to contact LMPD at any point. Not all incidents of sexual assault result in criminal proceedings. In some cases, the reporting party chooses not to press criminal allegations. In other cases the prosecutor may decide that there is insufficient evidence to meet the burden of proof "beyond a reasonable doubt." Whether or not criminal proceedings are initiated, campus conduct proceedings will be started when the information warrants. The pendency of criminal proceedings shall not be grounds for appeal of any findings or sanctions based on the responding party's failure to attend

or speak at the hearing. The University will request the presence of any witnesses identified by the reporting party or responding party. Please see the Student Conduct Procedures section of this handbook for additional information.

This will be discussed with the student. The University will request the presence of any witnesses identified by the reporting party or responding party to provide statements during conduct procedures. A reporting party's identity will be kept confidential as much as possible and only released on a need to know basis.

## **Rights of reporting party and responding party**

### **Rights of Reporting Party**

The reporting party's rights include, but are not necessarily limited to, the following:

1. The right to end the informal process at any time and begin the formal stage of the complaint process.
2. The right to confer with an advocate of not more than one person to be chosen by the reporting party from the Bellarmine University campus community (student, faculty, or staff member) to help prepare information to present at the hearing. This advocate may be present at the hearing, but only to answer questions that the reporting party may have during the course of the proceedings. The advocate may not speak at the hearing unless specifically requested to do so by the chairperson of the hearing panel.
3. The right to make his or her statement without being in the presence of the responding party in the hearing.
4. The right to make an "Impact Statement," which is an oral statement that describes the effect that the incident has had on the reporting party emotionally or physically.
5. The right to call witnesses (other than character witnesses) to testify at the hearing. However, the hearing panel may establish a reasonable limit to the number of witnesses.
6. The right to have witnesses (other than character witnesses) submit written statements.
7. The right to withdraw a complaint at any time prior to the imposition of sanctions.
8. The right to appeal the decision to the Vice President for Student Affairs, as set forth in this policy.
9. The right to file a complaint with law enforcement at any point.

### **Rights of Responding Party**

The rights of the responding party include, but are not necessarily limited to, the following:

1. The right to confer with an advocate of not more than one person to be chosen by the responding party from the Bellarmine University campus community (student, faculty, or staff member) to help prepare information to present at the hearing. This advocate may be present at the hearing, but only to answer questions that the responding party might have during the course of the proceedings. The advocate may not speak at the hearing unless specifically requested to do so by the chairperson to the Hearing Panel.
2. The right to make his or her statement without being in the presence of the reporting party in the hearing.
3. The right to be informed of the allegations in writing, the time and place of the offense, and his or her reporting party.

4. The right to call witnesses (other than character witnesses) to testify at the hearing. However, the hearing panel may establish a reasonable limit to the number of witnesses.
5. The right to have witnesses (other than character witnesses) submit written statements.
6. The right to appeal the decision to the Vice President for Student Affairs, as set forth in this policy.

### **Student Conduct Procedures**

Refer to the Community Standards and Obligations section of the *Student Handbook* for a complete outline of the student conduct procedures. Both the reporting party and the responding party shall be informed of the outcome of any campus student conduct proceeding alleging a sex offense. However, in accordance with the provisions of the Family Educational Rights and Privacy Act, the alleged reporting party must be informed that the information provided may not be shared with any other person without the assailant's signed written consent.

### **Possible Sanctions**

For cases involving sexual assault, sexual misconduct, stalking, dating violence, and/or domestic violence, conduct sanctions may include probation, residence hall suspension, university suspension, or university expulsion.

### **Prevention of Recurrence & Retaliation**

The University owes a duty to care for the students within its charge and, for this reason, must make every effort to ensure the safety and well-being of all students. The University prohibits retaliation of any sort. Any act of retaliation including, but not limited to, harassment, abuse, threat, or intimidation toward the reporting party, the responding party, or any witness who makes a report is forbidden. Such behavior should be reported to the Office of Public Safety, the Dean of Students, or local law enforcement. The Dean of Students' Office or a designee shall be responsible for contacting reporting parties to determine if retaliation has occurred.

***Interim Protective Orders*** - When a report has been filed and both parties have been informed of the allegations, the University may remove the alleged responding party from his or her living arrangement, pending the hearing. Alleged reporting parties may also request a campus escort. In addition, the Dean of Students or his/her designee may issue an interim "no contact" order to help ensure that the alleged reporting party is not harassed by the alleged responding party. All forms of contact between the alleged victim and responding party will be prohibited. Harassment by either party or their acquaintances will also be prohibited. Such interim measures will be in effect through the end of the student conduct hearing process, and may be extended after the hearing.

***Living Arrangements*** - When the alleged reporting party and the alleged responding party in a sexual assault case live in campus housing, alternative living arrangements for the responding party and/or the alleged reporting party may be made when reasonably available and if so requested by the alleged reporting party. Unless otherwise requested by the reporting party, the alleged responding party will, most likely, be the one to move as the alleged reporting party can be further victimized by having to move.



**Academic Considerations** - Should the alleged reporting party and alleged responding party be enrolled in the same class, alternative class assignments may be made when reasonably available, and if requested by the alleged reporting party.

### **Recommended Action**

The purpose of this material is to provide information and assistance to alleged reporting parties of sexual assault and sexual misconduct, and persons who may come in contact with an alleged reporting party. The University encourages reporting all incidents of assault to Security. On-campus sexual assault or sexual misconduct should also be reported as quickly as possible to a campus resource person.

### **Preserving Evidence**

All minutes from conduct hearings resulting in suspension or expulsion will be maintained in a locked and secure location indefinitely. All other records from conduct hearings will be maintained for a period of seven years. After seven years, materials from incidents not resulting in suspension or expulsion will be destroyed.

### **Campus Resources**

- Lynn Bynum, Title IX Coordinator: 502.272.8236, lbynum@bellarmine.edu, Horrigan 215-A
- Melanie Brunson, Asst. AD for Compliance: 502.272.8408, mbrunson@bellarmine.edu
- Elizabeth Cassady, Asst. Dean of Students: 502.272.8150, ecassady@bellarmine.edu
- Partick Englert, Interim Asst. Vice President for Student Affairs: 502.272.8323, penglert@bellarmine.edu
- Dr. Jay Gatrell, Vice Provost: 502.272.8259, jgatrell@bellarmine.edu
- Joan Hughes, Benefits Manager, HR: 502.272.8435, jhughes@bellarmine.edu
- Jim Vargo, Director of Track/Cross Country: 502.272.8042, jvargo@bellarmine.edu
- Office of Public Safety: 502.272.7777
- Vice President for Student Affairs: 502.272.8304
- Dean of Students: 502.272.8150
- Counseling Center: 502.272.8480
- Health Services: 502.272.8493
- Director of Residence Life: 502.272.3000
- Anniversary Hall: 502.899.8607
- Petrik Hall: 502.899.8601
- Kennedy/Newman Halls: 502.899.8600
- Siena Complex: 502.272.3500
- BU Properties (1816 Norris): 502.899.8606

The best **off-campus resource** is the Center for Women and Families, 1.877.803.7577 (24 hour Domestic Violence and Rape Crisis Line 581.7222). There an individual can receive counseling and/or be directed to a safe place if the individual feels they are in danger of further harm. Making decisions and regaining control are important to the healing process after an offense. The choice of how to proceed after the assault belongs largely with the alleged reporting party. The following are a number of factors to consider.

**Emotional Trauma** is severe after a sexual assault. The violation, loss of trust, and loss of control can have a serious long-term impact. It is not unusual for a person to withdraw, feel guilty or distrustful. However, there are many people who understand and places where support is available while one is recovering. The University Counseling Center is the best on-campus resource for students.

**Medical Attention** is critical. Even if the alleged reporting party ultimately decides not to report the assault, it is still very important to seek immediate medical attention for possible internal injuries or sexually transmitted diseases. Also, the collection of medical evidence becomes critical in the event of prosecution. Therefore, it is important to seek medical attention promptly and to refrain from:

1. Taking a shower or washing any part of the body;
  2. Douching;
  3. Brushing teeth;
  4. Drinking liquids;
  5. Changing clothes or changing sheets before seeking medical help; and
  6. Putting anything in the mouth (gum, cigarettes, mints).
- A particularly well-equipped emergency room with a Sexual Assault Response Team is located at University of Louisville Hospital. At the Emergency Room, the doctor will collect hair samples, semen samples, and other evidence, including clothing. An alleged victim should bring a change of clothing to wear home. The police will be contacted to take possession of the samples until the victim makes a decision about whether or not to press allegations.

#### **University of Louisville Hospital**

530 S. Jackson St. Louisville, KY 40202

Directions: Turn right onto Newburg Rd./KY 1703 and continue to follow northwest 1.6 miles. KY 1703 becomes Baxter Ave. Turn left onto E. Broadway and follow for 1 mile. Turn right onto S. Jackson St. and end at 530 South Jackson St.

**Counseling** is a very important step in helping someone who has been sexually assaulted regain control of his/her life. Sexual assault is an extremely traumatic experience that needs professional attention. The University urges students involved in a sexual assault to meet with a counselor. Among other things, counselors can help alleged victims decide what further steps may be taken following an assault. The best resources are the Center for Women and Families and the University Counseling Center.

#### **Note to Friends, Faculty, and Staff**

If someone who has been sexually assaulted comes to you, encourage the person to report the incident, seek medical attention, and pursue counseling. If the alleged victim will not report the offense, anyone with knowledge of the assault may inform the Dean of Students and/or the University Counseling Center that a sexual assault has occurred.

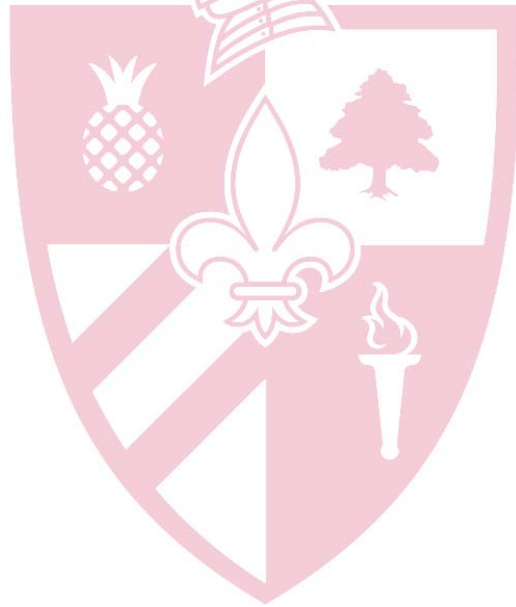


### **Campus Statistics**

In compliance with the Campus Security Act and the Higher Education Amendments of 1998, Bellarmine University annually publishes statistics on campus crimes, including reported sex offenses. These statistics are located in the back of the *Student Handbook*.

### **Educational Programs**

To foster awareness of sex offenses, unhealthy relationships, and alleged victims' options, and to promote responsible behavior, Bellarmine University offers educational sessions through representatives from the following areas: Office of Public Safety, Health Services, Counseling Services, Campus Ministries, the Dean of Students Office, and Housing and Residence Life. These programs are offered to Bellarmine University students, faculty, and staff on an ongoing basis. Additional programs are offered specifically to residential students.



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# Missing Student Policy & Procedures

**Purpose** – The purpose of this policy is to establish procedures for the University’s response to reports of missing students, as required in Section 488, of the 2008, Higher Education Opportunity Act.

For purposes of this policy, a student will be considered missing, if a roommate, classmate, faculty member, family member, or other campus person has not seen the person in a reasonable amount of time. A reasonable amount of time may vary with the time of day and information available regarding the missing person’s daily schedule, habits, punctuality and reliability. Individuals will also be considered missing immediately, if their absence has occurred under circumstances that are suspicious or cause concerns for their safety.

## **Procedures for designation of emergency contact information**

- a. Students age 18 and older and emancipated minors – Students will be given the opportunity during each semester registration process to designate an individual or individuals to be contacted by the college “in case of emergency.” (All information collected will be registered confidentially) In the event a student is reported missing, college personnel will attempt to contact his/her emergency designee no more than 24 hours after the time that the student is determined to be missing in accordance with the procedures set forth below. An emergency contact designee will remain in effect until changed or revoked by the student.
- b. Students under the age of 18 – In the event a student who is not emancipated is determined to be missing pursuant to the procedures set forth below, the college is required to notify a custodial parent or guardian no more than 24 hours after the student is determined to be missing in accordance with the procedures set forth below.

## **Official notification procedures for missing persons**

- a. Any individual on campus who has information that a residential student may be a missing person must contact a member of the residence life staff within that student’s residence hall as soon as possible. Residence Life staff will then notify the Office of Public Safety. Note: If a commuter student is believed missing, the reporting person should immediately notify local law enforcement and the Office of Public Safety. The Office of Public Safety will assist outside law enforcement agencies with these investigations as requested.
- b. Residence Life staff and the Office of Public Safety will gather information about the residential student from the reporting person and from the student’s acquaintances (description, clothes last worn, where student might be, who student might be with, vehicle description, information about the physical and mental well-being of the student, an up-to-date photograph, class schedule, etc.). The Office of Student Affairs will be notified to aid in the search for the student.
- c. If the above actions are unsuccessful in locating the student within four hours of the report or it is apparent immediately that the student is a missing person (e.g., witnessed abduction), the

Office of Public Safety will contact the Louisville Metro Police Department by calling 911, to report the student as a missing person, who will take over the investigation.

**d.** No later than 24 hours after determining that a residential student is missing, the Vice President of Student Affairs and the Dean of Students, or his/her designee, will notify the emergency contact (for students 18 and older) or the parent/guardian (for students under the age of 18) that the student is believed to be missing.

### **Media Relations concerning missing students**

The law enforcement agency conducting the investigation will provide information to the media that is designated to obtain public assistance in the search for any missing student. The Vice President of Communications & Public Affairs, or his designee, shall be available to provide information to the investigating law enforcement agency concerning media requests.

## **Campus Emergencies and Evacuation Procedures**

Bellarmine University's Emergency and evacuation procedures are available to the Campus Community in the *Disaster Preparedness Manual*. This manual is available via the staff and students portals on the Bellarmine website.

### **Reporting an Emergency**

**ALL EMERGENCIES SHOULD IMMEDIATELY BE REPORTED TO THE BELLARMINE UNIVERSITY CAMPUS DEPARTMENT OF PUBLIC SAFETY.**

- Dial extension **7777** from any campus telephone
- Dial **272-7777** ( Office number) from a non-campus phone

**In the event of immediate need of an ambulance or firefighting equipment, also dial 911 from any campus phone or 911 from any non-campus phone.**

### **Emergency Notification System**

This system is intended for the immediate dissemination of specific information regarding an emergency. The emergency notification will be issued without delay and taking into account the safety of the community. The only exception is if doing so will compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Telephones, landline and/or cellular, email, text-messaging, and webpage notification shall be the primary means of emergency notification on Bellarmine campus during a major emergency or disaster situation. These methods of communications should be supplemented by two-way radios, if operable. The Emergency Operations Center (EOC), if established, shall be the focal point for all communications to and from campus administrators

**Each administrator, upon receiving notification of an emergency, will pass along this information to all those departments and offices under their direction and will appoint any representatives as deemed prudent to handle future dissemination needs.**

## **Direction and Control**

The President of Bellarmine University or his/her designee will direct emergency operations, with the assistance and input of an Emergency Operations Team (EOT). This team will be made up of the following persons:

1. University President (272-8234)
2. Executive Vice President & Provost (272-8160)
3. Vice President of Student Affairs (272-8304)
4. Vice President of Administration & Finance (272-8263)
5. Vice President of Communications and Public Affairs (272-8046)
6. Vice President of Enrollment Management (272-8376)
7. Vice President of Development & Alumni Relations (272-8328)
8. Assistant Vice President of Facilities Management (272-8117)
10. Director of the Department of Public Safety (272-7777)
11. Director News Media & Social Network (272-8329)
12. Director Facilities Management (272-8117)
13. Chief Human Resources Officer (272-8236)
14. Director of Information Technology (272-8098)
15. Graduate Resident Director (272-7105)
16. Chemical and Hygiene Officer (272-8219)
17. Director of Campus Ministry (272-8051)
18. Director of Sports, Recreation, & Fitness and Health Services (272-8312)
19. Registrar (272-8133)
20. Engineer Information Technology (272-8301)
21. Director of Counseling Center (272-8480)

**The President or his/her senior officer shall provide leadership, direction, and coordination of all activities.**

The Vice President of Student Affairs or his/her designee shall be responsible for coordinating all activities of campus security, maintenance, and all other facilities support personnel, in the performance of all tasks and responsibilities necessary to safeguard and/or restore all University facilities. This Vice President shall ensure that disaster assessment teams are assigned to evaluate damage and shall direct or coordinate all repairs and maintenance of all affected buildings, roads, parking lots, drainage systems, electrical, gas and water services, and all other essential services. The Executive Vice President & Provost shall advise the President and the Vice President of Academic Affairs of any conditions that pose a threat to life, property, or completion of assigned tasks.

## **Emergency Plan Activated - Emergency Response Procedures**

Upon the activation of the Emergency Plan by the President or his/her designee, the Emergency Operations Team (EOT) will convene as quickly as possible in the Horrigan Hall/Campus Center Fireplace Room (CNTH123), or the designated alternate site, and address the following tasks:

- Obtain a briefing on the status of the situation to date, from Campus Department of Public Safety, Facilities Management, and any other relevant parties, including external agencies such as LMPD, fire department, and utilities.
- Determine the institutional effects of the emergency. Review emergency goals and response priorities, develop an action plan, and determine the need to establish a centralized Emergency Operations Center.
- If necessary, authorize a temporary suspension of classes, campus closure, or evacuation.
- Establish communications with affected areas and determine the safety of assumed unaffected areas. This internal communication plan should include email and text-messaging to everyone on campus.
- Establish special services as needed, e.g., temporary shelter, communications, and transportation.
- Provide appropriate security at critical sites. Post any signage or place barricades where needed.
- If applicable, coordinate any casualty notifications.
- If not establishing an EOC, ensure that all media relations will be covered from a central location. The Bellarmine Vice-President for Communication and Public Affairs, or his designee, will coordinate all press releases; manage any news conferences, site tours, interviews, and other communications issues.
- Develop emergency-specific policies as needed and disseminate this information as needed.
- Determine Bellarmine priorities for the recovery of any mission-critical teaching and research programs which may be affected.
- Plan the resumption or temporary relocation of affected University activities.
- Address any legal issues associated with the emergency.
- Determine and implement internal communication strategies, including email, text-messaging, and website communication.



## Duties and Responsibilities

### A. The President of Bellarmine University or his/her senior officer:

- Determines and declares a campus state of emergency.
- Directs emergency operations.
- Provides the Board of Trustees with updated information in a timely manner

### B. Vice-Presidents and Directors:

- Prepare for emergency situations by ensuring that all staff under their direction fully understand the operation of the Disaster Preparedness Plan, as well as their duties and responsibilities connected with the plan.
- Inform subordinates of the emergency condition.
- Maintain communications with both the EOC and their employees, and relaying critical and relevant information up and down the chain.

### C. Faculty and Supervisors:

- Educate students and/or employees about campus emergency procedure especially the Evacuation Procedures, as set forth in this plan.
- Continually evaluate assigned facilities and activities and report all immediate safety hazards to the Emergency Operations Center. All other problems can be sent to the Office of Facilities Management, via a Service Request.
- Inform students and/or employees in the event of an emergency and initiate Emergency Procedures, as outlined in this plan.

## Media Relations

Bellarmino University realizes the importance of expediting the orderly flow of accurate information to the general public before, during and after a serious incident or disaster. With that in mind, the University has one basic guideline to be observed during a crisis situation:

→ ONLY authorized spokesperson(s) will meet with, or talk to, the media.

The University Vice-President for Communication and Public Affairs or his/her designee, will be the designated spokesperson for Bellarmine University in the event of an emergency, unless otherwise determined by the University President.

University personnel will report all emergencies in accordance with the instructions contained within this plan. They will not communicate with outsiders, especially members of the media,



on behalf of the University, concerning the emergency, unless authorized to do so by the University spokesperson or the President.

**(Also refer to the campus Crisis Communication Plan Title VI. Pg.-6)**

## **Panic Buttons**

Once a panic button is activated by staff, a phone call will be generated to the Department of Public Safety with a recorded message indicating where the panic button was triggered. Public Safety will immediately dispatch a patrol officer to the scene and call 911 for police response to unknown trouble. The Director of Public Safety is notified as soon as practical after receiving the alarm and dispatching responses.

## **Evacuations**

Each building on campus has a Building Emergency Action Plan (**BEAP**) to provide for students, faculty, staff and visitors during an emergency. Each Emergency Action Plan was developed not only to provide for the safety of the University community, but also to comply with Occupational Safety and Health Administration (OSHA) regulation 29 CFR 1910.38.

The Building Emergency Action Plan will be tested annually. The Department Chairpersons and Administrators are responsible to ensure that the department uses and implements the BEAP.

The assigned Building Emergency Coordinator (**BEC**) is responsible for the plan and employee education regarding this plan. The Department of Public Safety will coordinate with the BEC the testing of the plan annually. Testing will entail conducting an emergency exercise for one chosen section of the plan. During an emergency The BEC will implement the Building Emergency Action Plan and coordinate emergency actions to ensure the safety of the people in the building. The BEC emergency duties include the following:

- Ensure that the notification to emergency agencies can take place.
- Assist in building evacuation.
- Report to the assembly area.
- Account for evacuated personnel.
- Collect essential information for emergency personnel (i.e., location of the incident, persons still in building, and special hazards in the building, unique conditions).
- Develop specific procedures to assist persons with physical disabilities that are assigned to the department.
- Assist physically disabled employees, students, or visitors.

## Annual Fire and Tornado drills are conducted for each building on campus

Fire Drill 2014/2015		
Buildings	Date Scheduled	Date Completed
Allen Hall	9/19/2014	9/19/2014
Alumni Hall	9/15/2014	9/15/2014
Anniversary Hall	9/18/2014	9/18/2014
Art Building	9/15/2014	9/15/2014
BAC Building	9/15/2014	9/16/2014
School of Comm	9/15/2014	9/15/2014
Brown Library	9/15/2014	9/15/2014
Chapel	9/15/2014	9/15/2014
Flynn Building	9/16/2014	9/16/2014
Horrigan Hall	9/30/2014	2/27/2015
Kennedy Hall	9/18/2014	9/18/2014
Knights Hall	9/19/2014	9/19/2014
Miles Hall	9/15/2014	9/15/2014
Music	9/15/2014	9/15/2014
Newman Hall	9/18/2014	9/18/2014
NHSC	9/15/2014	9/15/2014
Pasteur Hall	9/15/2014	9/15/2014
Petrik Hall	9/18/2014	9/18/2014
Siena Primo	9/18/2014	9/18/2014
Siena Secondo	9/18/2014	9/18/2014
Siena Terzo	9/18/2014	9/18/2014
Siena Quarto	9/18/2014	9/18/2014
SURF Center	9/16/2014	9/16/2014
Wyatt Hall	9/15/2014	9/15/2014

**2014-2015 Fiscal Year Fire Drill Schedule**

Tornado Drills 2014/2015		
Buildings	Date Scheduled	Date Completed
Allen Hall	1/27/2015	1/27/2015
Alumni Hall	1/20/2015	1/20/2015
Anniversary Hall	1/20/2015	1/20/2015
Art Building	1/21/2015	1/21/2015
BAC Building	1/21/2015	1/21/2015
School of Comm	1/21/2015	1/21/2015
Brown Library	1/27/2015	1/27/2015
Flynn Building	1/20/2015	1/20/2015
Horrigan Hall	3/4/2015	3/4/2015
Kennedy Hall	4/17/2015	4/17/2015
Knights Hall	1/27/2015	1/27/2015
Miles Hall	9/15/2014	9/15/2014
Music	1/20/2015	1/20/2015
Newman Hall	4/17/2015	4/17/2015
NHSC	1/21/2015	1/21/2015
Pasteur Hall	1/21/2015	1/21/2015
Petrik Hall	4/17/2015	4/17/2015
Siena Primo	4/17/2015	4/17/2015
Siena Secondo	4/17/2015	4/17/2015
Siena Terzo	4/17/2015	4/17/2015
Siena Quarto	4/17/2015	4/17/2015
SURF Center	1/27/2015	1/27/2015
Wyatt Hall	1/20/2015	1/20/2015

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## **Policies for Fire Safety**

### **Disclosure of the existence of fire suppression system in campus housing**

In accordance with Senate Bill 63, Residence Life informs all residential students that we currently have fire suppressant systems in Anniversary, Kennedy, Newman, Petrik, Siena Primo Siena Secondo, Siena Terzo and Siena Quarto Residence Halls. All residence halls are within regulated fire code of the state of Kentucky and fire safety information is covered at required residential floor meetings and in the Bellarmine University student handbook.

### **Policy for appliances in regard to fire safety concerns**

Limitations are imposed on electrical appliances because of fire safety concerns. Acceptable appliances include: iron, radio, stereo, TV, study lamp, video game console, electric razor, hair dryer, personal computer and VCR/DVD. Small coffeepots and hot air corn poppers with an automatic cutoff element and enclosed heating unit are permitted, provided they do not exceed 5000 watts or 120 volts. Hot plates, toasters, toaster ovens, electric grills, space heaters and other open element electrical appliances are not permitted in the residence halls. In addition, halogen lamps are not allowed in the residence halls for safety reasons. Prohibited electrical equipment will be confiscated and returned at semester break.

### **Policy for giving students with disabilities priority for first floor housing**

Students requesting first floor housing should contact the Disability Services Office at (502) 4528480 (V) or (502) 4528440 (TTY). The department's Coordinator enforces University's policies and services for students with disabilities.

### **Policy for maintaining a record of any on campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities**

If students require any assistance evacuating the residence halls in an emergency, they must notify the Director of Residence Life at the beginning of the semester and include the nature of assistance needed. This information will be shared with the Residence Life, Public Safety and Fire Department personnel.

### **Procedures Used to Educate the Campus Community about Fire Safety**

The University's Department of Public Safety is assigned the task of educating and informing the campus community on safety and emergency response procedures. Each year throughout the semester the following information, training, and drills are made available to students, faculty, and staff.

- Fire drills at each building annually
- Quarterly Campus Safety Committee meetings
- Annual Training for all Building Fire Response Officers
- Building Evacuation Training for all Student Resident Assistants
- Campus wide email sent to students, faculty, and staff, on fire safety concerns as needed.
- Open website access to fire incident reports
- Campus *Concord* (University newspaper) news articles on fire and safety concerns.
- Campus wide Annual Safety Week in October.

## **Location of Fire Extinguishers**

There are fire extinguishers' in every building, 330 total on campus. All fire extinguishers are inspected monthly by the Department of Public Safety and inspected bi-annually by a vendor selected by the department of Public Safety. All inspections records are maintained in the Office of Public Safety.

## **University Smoking Policy**

### **University Non-Smoking Policy**

#### **Tobacco Use Policy**

In keeping with Bellarmine's intent to provide a safe and healthy learning environment, tobacco use is not permitted in any University buildings, on the campus property, or in University-owned vehicles. Tobacco may be used in an individual's own personal vehicles. Tobacco products means all forms of tobacco including but not limited to cigarettes, cigars, pipes, water pipes (hookahs), electronic cigarettes, and smokeless tobacco products. This policy applies to all individuals including but not limited to faculty, staff, students, volunteers, patients, customers, contractors, and visitors to the campus.

Effective: January 1, 2010

### **Smoking Policy for Resident Halls**

All residence halls are smoke-free. No smoking is allowed anywhere within the residence halls. Students found smoking inside the residence halls will be subject to judicial sanctioning.

*(Online Student Handbook)*

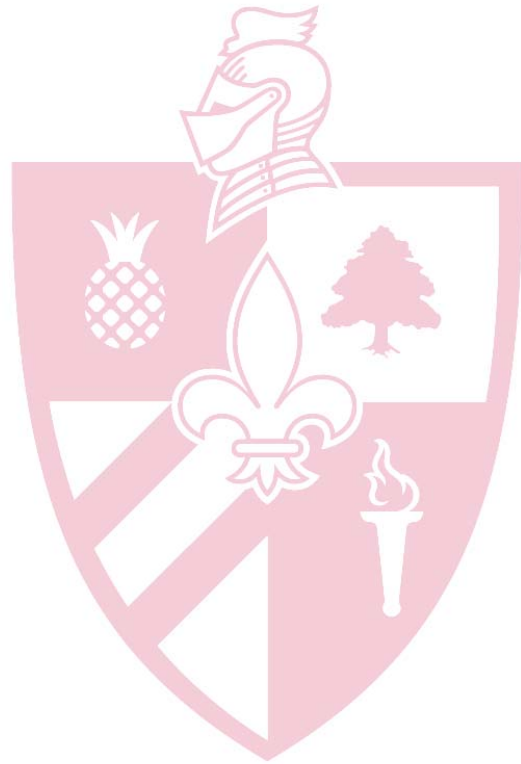
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## Bellarmine Campus Buildings Fire Alarm Systems & Location

<u>Building Name</u>	<u>Panel Model</u>	<u>Location</u>
Horrigan Hall	Simplex - 4020	CNTH 019-C
Horrigan Security Office	Simplex - 4100ES &Siemens MXL	CNTH 055
Brown Library	Simplex - 4100	Front lobby
Pasteur Hall	Simplex - 4100u	P051 Mechanical Rm (Boiler room basement)
Norton Health Science Center	Simplex - 4010	Boiler room basement
Wyatt Hall	Simplex - 2120	Near W 102
Brown Activities Center	Simplex - 4100U	BR102 Electrical Rm.
Norton Music Building	Simplex - 2120	By front door
Norton Art Building	Simplex - 2120	By front door
Alumni Hall	Simplex - 2120	Near front door
Miles Hall	Simplex - 4100	M117
2120 Building	Simplex - 4010	Mechanical room # 125
FM Custodial Services	Simplex - 4004	Inside Office
SURF Center	Simplex - 4010	Next to front door
Knight's Hall	Simplex - 4100ES	Next to front doors
Chapel	Simplex - 4005	Basement
Siena Primo	Siemens MXL	1 <sup>st</sup> Floor Mechanical
Siena Secondo	Siemens MXL	room next to S109
Siena Quarto	Siemens MXL	Front Lobby main entrance
Siena Terzo	Siemens MXL	Room 129
Petrik Hall	Simplex - 4100 (Dial Up)	Front Lobby
Kennedy/Newman Hall	Simplex - 4100	Main Lobby
Anniversary Hall	Siemens MXL	RA's Office - 1 <sup>st</sup> floor Rm. 109
WL Lyons Brown Library	Vulcan FM 200	A-Level Room A/31
Merton Center (Brown Library)	Vulcan FM 200	Room 228 Director's Office
Horrigan	Vulcan FM 200	MDF room (Boiler Room)
Horrigan	Vulcan FM 200	Communications room (Inside SAC)
Flynn Building	Siemens Fire Finder XLS	Room 124



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	<i>Resident Halls</i>		
Year	<b>2014</b>	2013	2012
Total Alarms	<b>29</b>	22	27
<b>Fires</b>			
Damages	<b>0</b>	0	0
Injuries	<b>0</b>	0	0
Fatalities	<b>0</b>	0	0
Total Fires	<b>0</b>	0	0
<b>False alarms</b>			
Damages	<b>0</b>	0	0
Injuries	<b>0</b>	0	0
Fatalities	<b>0</b>	0	0
Total False Alarms	<b>12</b>	00	6
<b>Unwanted Alarms</b>			
damages	<b>0</b>	0	0
Injuries	<b>0</b>	0	0
Fatalities	<b>0</b>	0	0
Total Unwanted	<b>17</b>	22	21

## Fire alarm statistics

### Definitions

**Fire:** An instance of an open flame burning, smoke from fire or other burning in an area not intended for fire. An open flame or smoke burning in an uncontrolled manor.

**False Alarm:** The fire system was activated, intentionally or accidently, when no fire or danger existed, or the system malfunctioned.

**Unwanted Alarm:** The fire alarm system activated properly, however; the ultimate cause was determined to be false. Examples of a false alarm include, dust entering a smoke detector, popcorn burnt in a microwave, etc.

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## FIRE INCIDENT REPORT FOR 2014

Name of Residence Hall	# of fire-related deaths	# of individuals requiring treatment as a result of fire	Value of property damage caused by fire
Anniversary Hall	0	0	0
Kennedy Hall	0	0	0
Newman Hall	0	0	0
Petrik Hall	0	0	0
Siena Hall Primo	0	0	0
Siena Hall Secundo	0	0	0
Siena Hall Terzo	0	0	0
Siena Hall Quarto	0	0	0



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THE JEANNE CLERY REPORT FOR 2015

### CLERY CRIME STATISTICS FOR 2014

Category	Venue	2012	2013	2014
Murder and Non-Negligent Manslaughter	➤ On Campus**	0	0	0
	➤ In residence halls or conference facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Negligent Manslaughter	➤ On Campus**	0	0	0
	➤ In residence halls or conference facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
SEX OFFENSE Forcible	➤ On Campus**	1	4	3
	➤ In residence halls or conference facilities	1	4	3
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
SEX OFFENSE Non-forcible	➤ On Campus**	0	0	0
	➤ In residence halls or conference facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Stalking	➤ On Campus**	-	1	1
	➤ In residence halls or conference facilities	-	0	0
	➤ Non-campus building or property	-	0	0
	➤ On public Property	-	0	0
Domestic Violence	➤ On Campus**	-	0	0
	➤ In residence halls or conference facilities	-	0	0
	➤ Non-campus building or property	-	0	0
	➤ On public Property	-	0	0
Dating Violence	➤ On Campus**	-	0	0
	➤ In residence halls or conference facilities	-	0	0
	➤ Non-campus building or property	-	0	0
	➤ On public Property	-	0	0
Robbery	➤ On Campus**	1	0	0
	➤ In residence halls or conference facilities	1	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Aggravated Assault	➤ On Campus**	0	0	0
	➤ In residence halls or conference	0	0	0



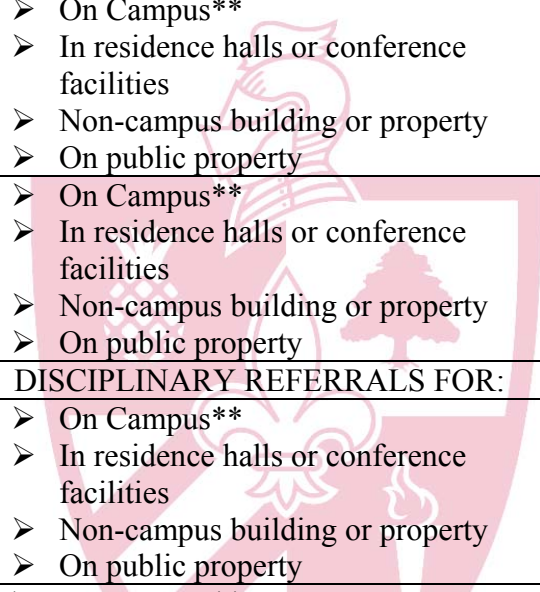
	facilities			
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Burglary	➤ On Campus**	2	0	1
	➤ In residence halls or conference facilities	1	0	1
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Arson	➤ On Campus**	0	0	0
	➤ In residence halls or conference facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Motor Vehicle Theft	➤ On Campus**	2	1	0
	➤ In residence halls or conference facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0



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<b>ARRESTS FOR:</b>				
<b>Category</b>	<b>Venue</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
Alcohol Policy Violations	➤ On Campus**	0	2	0
	➤ In residence halls or conference facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	1
Drug Related Violations	➤ On Campus**	7	0	1
	➤ In residence halls or conference facilities	1	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Weapons Possession	➤ On Campus**	0	0	0
	➤ In residence halls or conference facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
<b>DISCIPLINARY REFERRALS FOR:</b>				
Alcohol Policy Violations	➤ On Campus**	125	168	89
	➤ In residence halls or conference facilities	122	165	87
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Drug Related Violations	➤ On Campus**	2	5	7
	➤ In residence halls or conference facilities	2	5	7
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Weapons Possession	➤ On Campus**	1	0	1
	➤ In residence halls or conference facilities	0	0	1
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0


  
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<b>HATE CRIMES</b>					
<b>Category</b>	<b>Venue</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	
Murder and Non-Negligent Manslaughter	➤ On Campus**	0	0	0	
	➤ In residence halls or conference facilities	0	0	0	
	➤ Non-campus building or property	0	0	0	
	➤ On public property	0	0	0	
Negligent Manslaughter	➤ On Campus**	0	0	0	
	➤ In residence halls or conference facilities	0	0	0	
	➤ Non-campus building or property	0	0	0	
	➤ On public property	0	0	0	
SEX OFFENSE Forcible	➤ On Campus**	0	0	0	
	➤ In residence halls or conference facilities	0	0	0	
	➤ Non-campus building or property	0	0	0	
	➤ On public property	0	0	0	
SEX OFFENSE Non-forcible	➤ On Campus**	0	0	0	
	➤ In residence halls or conference facilities	0	0	0	
	➤ Non-campus building or property	0	0	0	
	➤ On public property	0	0	0	
Robbery	➤ On Campus**	0	0	0	
	➤ In residence halls or conference facilities	0	0	0	
	➤ Non-campus building or property	0	0	0	
	➤ On public property	0	0	0	
Aggravated Assault	➤ On Campus**	0	0	0	
	➤ In residence halls or conference facilities	0	0	0	
	➤ Non-campus building or property	0	0	0	
	➤ On public property	0	0	0	
Burglary	➤ On Campus**	0	0	0	
	➤ In residence halls or conference facilities	0	0	0	
	➤ Non-campus building or property	0	0	0	
	➤ On public property	0	0	0	
Arson	➤ On Campus**	0	0	0	
	➤ In residence halls or conference facilities	0	0	0	
	➤ Non-campus building or property	0	0	0	
	➤ On public property	0	0	0	
Motor Vehicle Theft	➤ On Campus**	0	0	0	
	➤ In residence halls or conference facilities	0	0	0	
	➤ Non-campus building or property	0	0	0	

	➤ On public property	0	0	0
Larceny-Theft	➤ On Campus**	0	0	0
	➤ In residence halls or conference facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Simple Assaults	➤ On Campus**	0	0	0
	➤ In residence halls or conference facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Intimidation	➤ On Campus**	0	0	0
	➤ In residence halls or conference facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Destruction, Damage or Vandalism of Property	➤ On Campus**	0	0	0
	➤ In residence halls or conference facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public Property	0	0	0

#### Fires – On-Campus Student Housing Facilities

Name of Facility	Summary	2012	2013	2014
Anniversary Hall	➤ Fires	1	0	0
	➤ Injuries	0	0	0
	➤ Deaths	0	0	0
Kennedy Hall	➤ Fires	0	0	0
	➤ Injuries	0	0	0
	➤ Deaths	0	0	0
Newman Hall	➤ Fires	0	0	0
	➤ Injuries	0	0	0
	➤ Deaths	0	0	0
Norris Apartments	➤ Fires	1	0	0
	➤ Injuries	0	0	0
	➤ Deaths	0	0	0
Petrik Hall	➤ Fires	0	0	0
	➤ Injuries	0	0	0
	➤ Deaths	0	0	0
Siena Primo	➤ Fires	0	0	0
	➤ Injuries	0	0	0
	➤ Deaths	0	0	0
Siena Secondo	➤ Fires	0	0	0
	➤ Injuries	0	0	0
	➤ Deaths	0	0	0
Siena Terzo	➤ Fires	0	0	0
	➤ Injuries	0	0	0

	➤ Deaths	0	0	0
	➤ Fires	0	0	0
Siena Quarto	➤ Injuries	0	0	0
	➤ Deaths	0	0	0

\*\*This “On Campus” category includes all on-campus incidents, including those listed in the category, “In residence halls or conference facilities.” Therefore, the two categories are not cumulative, but duplicative.

#### HATE CRIME STATISTICS

Each statistic resulting in bodily injury that is motivated by a type of bias or prejudice will have a superscript notation for the type of bias. Numbers in superscripted parenthesis indicate the number out of the total number of incidents that were motivated by each type of bias.

#### Key to Hate Crime Notations by Type of Bias or Prejudice:

Race = ra

Sexual Orientation = s

Gender = g

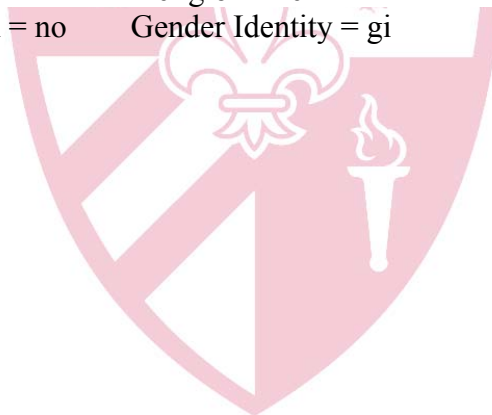
Ethnicity = e

Religion = re

Disability = d

National Origin = no

Gender Identity = gi



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**Michael Minger Act**

**Section 3: Campus Crime Statistics for 2014**

**Table 1 – Crimes  
Crimes Reported to Law Enforcement**

Crime Category <sup>1</sup>	On Campus		Off Campus	
	Total Campus Property Crimes <sup>2</sup>	Residential Facility Crimes <sup>3</sup> (subset of Campus)	Recognized/owned/leased/controlled Property Crimes <sup>4</sup>	Public Property Crimes <sup>5</sup>
Arson	0	0	0	0
Assault	0	0	0	1
Burglary	0	0	0	2
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	1
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Hate Crimes <sup>6</sup>				
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Arrest Only				
Drug-related Violations	1	0	0	0
Liquor-law Violations	0	0	0	1
Other Alcohol Violations	0	0	0	0

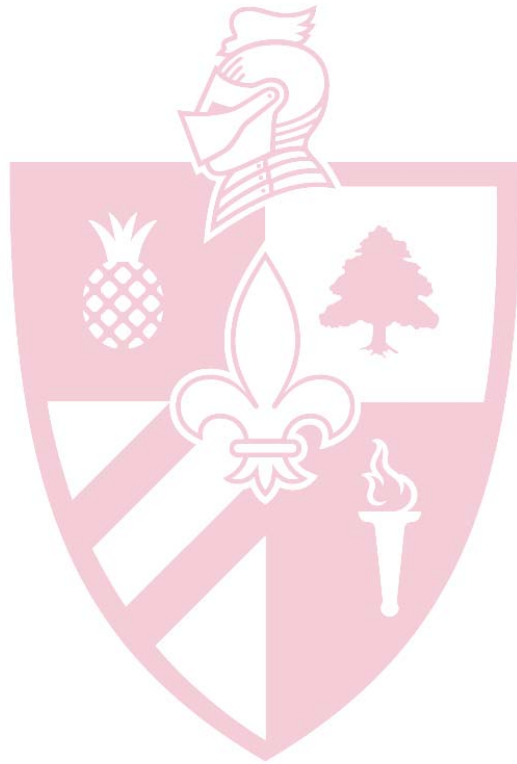
Notes for Preceding Chart

- <sup>1</sup> These are crime categories as required by the Federal and State Statue.
- <sup>2</sup> On-campus property includes all property owned by the institution and any reports taken by institution law enforcement officers on adjacent streets.
- <sup>3</sup> Number of crimes that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus totals.
- <sup>4</sup> Non-Campus Property is any of the officially recognized/owned/leased/controlled institution

properties that are located off the main campus area.

<sup>5</sup> Information as reported from the Louisville Metro Police Department.

<sup>6</sup> Hate Crimes – These are not additional crimes. These are crimes already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other crimes in which the victim was intentionally selected because of an actual or perceived prejudice.



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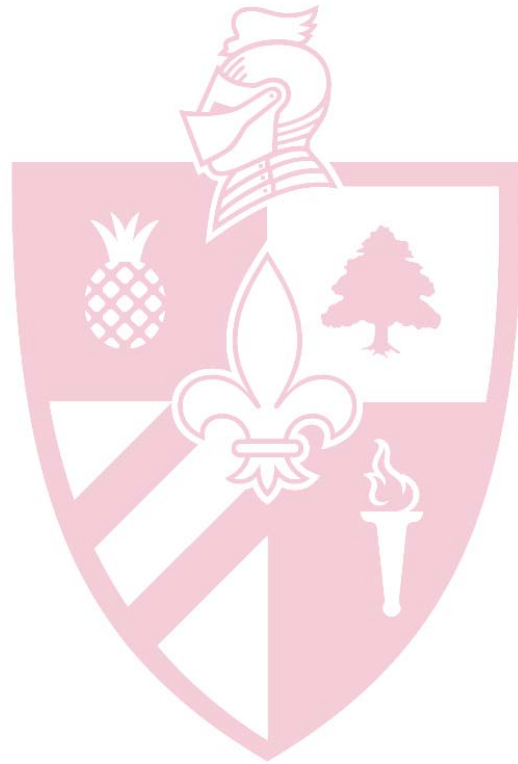
**BELLARMINE UNIVERSITY**  
**Michael Minger Act**  
**Section 3: Campus Crime Statistics for 2014**  
**Table 2 – Criminal Attempts**  
**Reported To Law Enforcement**

Crime Category <sup>1</sup>	On Campus		Off Campus	
	Total Campus Property Attempts <sup>2</sup>	Residential Facility Attempts <sup>3</sup> (subset of Campus)	Recognized/owned/leased/controlled Property Attempts <sup>4</sup>	Public Property Attempts <sup>5</sup>
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Hate Crimes <sup>6</sup>				
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Arrest Only				
Drug-related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
Other Alcohol Violations	0	0	0	0

Notes for Preceding Chart

- <sup>1</sup> These are crime categories as required by the Federal and State Statue.
- <sup>2</sup> On-campus property includes all property owned by the institution and any reports taken by institution law enforcement officers on adjacent streets.
- <sup>3</sup> Number of crimes that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus totals.
- <sup>4</sup> Non-Campus Property is any of the officially recognized/owned/leased/controlled institution properties that are located off the main campus area.

- <sup>5</sup> Information as reported from the Louisville Metro Police Department.
- <sup>6</sup> Hate Crimes – These are not additional crimes. These are crimes already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other crimes in which the victim was intentionally selected because of an actual or perceived prejudice.



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**Section 3: Campus Crime Statistics for 2014**

**Table 3 – Incidents Reported by Non-Law Enforcement Officials  
Incidents and Crimes Reported to University Security**

Crime Category <sup>1</sup>	On Campus		Off Campus	
	Total Campus Property Incidents <sup>2</sup>	Residential Facility Incidents <sup>3</sup> (subset of Campus)	Recognized/owned/leased/controlled Property Incidents <sup>4</sup>	Public Property Incidents <sup>5</sup>
Arson	0	0	0	0
Assault	1	0	0	0
Burglary	0	0	1	0
Criminal Damage	13	2	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	3	3	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	1	0	0	0
Terroristic Threatening	3	1	0	0
Theft	26	8	0	1
Wanton Endangerment	0	0	0	0
Weapons Possession	1	1	0	0
Hate Crimes <sup>6</sup>				
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Arrest Only				
Drug-related Violations	1	0	0	0
Liquor-law Violations	0	0	0	1
Other Alcohol Violations	0	0	0	0

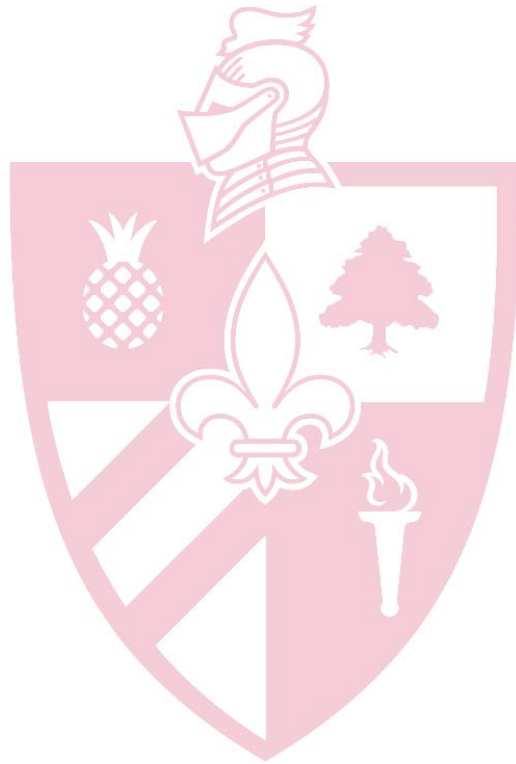
Notes for Preceding Chart

- <sup>1</sup> These are crime categories as required by the Federal and State Statue.
- <sup>2</sup> On-campus property includes all property owned by the institution and any reports taken by institution law enforcement officers on adjacent streets.
- <sup>3</sup> Number of crimes that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus totals.
- <sup>4</sup> Non-Campus Property is any of the officially recognized/owned/leased/controlled institution



properties that are located off the main campus area.

- <sup>5</sup> Information as reported from the Louisville Metro Police Department.
- <sup>6</sup> Hate Crimes – These are not additional crimes. These are crimes already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other crimes in which the victim was intentionally selected because of an actual or perceived prejudice.
- <sup>7</sup> Drug related, liquor law and alcohol reports are for arrest only.



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