

Bellarmino University
Staff Council August Meeting
Meeting Minutes

February 15, 2023

<i>Present:</i>	Theresa Klapheke, Hannah Sedlak, Emily Brock, Anderson Reeves, Daeja Robinson, Sara Jane Musk, Julie Anderson, Shannon Meiman, Michelle Johnson, James Campbell, Fahim Omar, Chelsea McKendree, Abigail Walsh, Shelby Bosi-Linton, Anderson Reeves, Tracey Cox,
<i>Not Present:</i>	Ken French,
<i>Next meeting:</i>	3/1/23

1. Meeting called to order at 11:04am
2. Approval of minutes from
 - a. Motioned by Shannon and seconded by Anderson.
3. President Donovan was not available to meet with us today. Will be joining a meeting after Spring Break.
4. Town Hall Follow-Up
 - a. Faculty shared that they were not happy with Town Hall because there was no discussion of program closures. However, those decisions are still in flux.
 - b. Missed opportunity for Dr. Donovan to address faculty and staff morale. She said it was on all of us to work together and asked for our ideas.
 - i. Shelby and Abigail met with Dr. Donovan last semester to discuss staff morale. Another conversation is scheduled in February.
 - c. Better energy than past Town Halls- less doom and gloom. Finally started to look forward.
 - d. Fahim asked about whether a final formal BCG report would be released. We don't currently have that report. However, we are following their recommendations with some exceptions that would compromise our BU identity:
 - i. Closure of Humanities
 - ii. Switch to all club sports or go to D3
 - e. March 21st is the next Board meeting, when they will decide on program closures
5. PMO and Transformation Team Updates
 - a. Preliminary definitions and timelines have been shared in meeting Teams chat
 - b. PMO updates and the OneBellarmino page should be up mid-March
 - c. Shelby and Abigail will be attending the Transformational Leadership team meetings to discuss updates and concerns
 - d. General frustration with what is being shared with students in the classroom about changes and recommendations
 - i. What has been communicated to students? When will they get clarification? Harmful rumors are spreading.
6. T-Shirts for New Hires with Welcome Note
 - a. 25 leftover Staff t-shirts will be given to new hires through HR.

7. Board of Trustees Updates and Meeting in March
 - a. Members leaving the Board- happens often, so it wasn't unusual.
 - i. Replacements will take place in March
 - ii. Daniel Frockt left to go to Dare to Care
 - iii. Susan Diamond left because she had a scheduling conflict with our Board meetings

8. Staff Council Training, Expectations, Realignment of Representation
 - a. Developing an onboarding training to clarify roles, duties, expectations of Staff Council members
 - b. Emily is working on pulling reports outlining who each Staff Councilor should be communicating with. Should be available within the next couple of weeks.
 - c. Every councilor should send an email to the folks they represent a week before our regular meetings asking for concerns, topics, etc. so that staff feels heard and represented
 - i. Clear communication and transparency from Staff Council
 - ii. We will outline what we CAN and CANNOT share
 - d. Not replacing Natasha Begin until next election cycle

9. Committee Updates
 - a. Employee Affairs and Benefits
 - i. Discussed President's Benefits Committee
 1. Does it still exist? Can we have representation?
 - ii. Discussed survey questions
 - b. Communication
 - i. Andy saved the Staff Newsletter template
 - c. Social
 - i. Only 4 staff members used homecoming tickets
 - ii. Are weekday evenings a better option than offering weekend opportunities?

10. Staff Survey and Round Table Planning for March/April
 - a. Subcommittees will huddle up and come up with questions related to their priorities
 - b. Daeja suggested we ask about donating banked sick/vacation time