

Bellarmine University
Staff Council August Meeting
Meeting Minutes

January 19, 2022

<i>Present:</i>	Emily Brock, Abigail Walsh, Kent Jennings, Shawn Snapp, Shelby Bosi-Linton, Caitlyn Hulls, Kevin Rasp, Julie Benvie, Jackie McNatt, Daeja Robinson, Tracey Cox, Dawn Jewell, Calene Baldwin, Emily Neuhauser, Dominique Clayton, Shannon Meiman, Angela Rone, Dalton Washle
<i>Not Present:</i>	Ken French and Elaine Surdyke
<i>Next meeting:</i>	February 16 at 11 am on Microsoft Teams

1. Meeting called to order at 11:02 a.m.
2. Approval of minutes from November 17, 2021
 - a. Motioned by Calene and seconded by Dawn
3. Membership Updates
 - a. Welcome Dalton!
 - b. Vacancy from Kayla Williams departing, will have a replacement before our next meeting hopefully
4. Taskforce for Improving Shared Governance
 - a. Co-chairs are Emily Brock, Dr. Paul Gore and Dr. Elizabeth Hinson-Hasty.
 - b. Staff representatives will be Elizabeth Cassady, Tracey Cox and Adam Elias.
 - c. Faculty representatives will be Dr. Greg Hillis, Dr. Jess Hume and Dr. Nelson Lopez.
 - d. Cabinet Member is Angela Rone.
 - e. Interim folks for Chief Diversity Officer will also join.
 - f. A Dean will be appointed by Provost.
 - g. Undergrad and Graduate student need to be appointed.
 - h. First meeting of group is TBD.
 - i. Mid-March is when recommendations are due to Dr. Donovan.
 - j. Kevin wanted to clarify that the purpose of the group is to explore if changes should be made and are needed to our current shared governance or if we need to formalize our current processes more. Input from Angela and Emily reinforced this understanding of what the charge is.
5. Open Staff Council Meeting for 2022
 - a. Open Meeting will be in February
 - b. Conduct meeting as planned and then open up to questions from other attendees
6. Standing Committee Updates
 - a. Need to redistribute some folks to even out committee membership, email coming next week from Emily
 - b. Spoke with Faculty Council to collaborate more and will likely recruit volunteers to work with them on subcommittee work around topics that are common among faculty and staff

- c. Kevin suggested that we might want to establish a way to gather staff accomplishments to submit to President Updates and share that more often. This was paused but Carla Carlton is looking to revamp it a little. Jackie mentioned there are plans to do some of this in the newsletter that is in the works.
- d. Communications Committee – met last week and have a plan for staff newsletter, 2 releases each semester and one in the summer
- e. Employee Affairs and Benefits Committee – A staff member reached out about how student can get a pool pass but employees technically can't, possibly look into expanding those relationships to other organizations or opportunities in the community. List of employee benefits under HR page on employee dashboard, welcome page button, then on the panel to the left click on benefits, there is a list of employee discounts that are currently established at the bottom of this page.
- f. Social and Community Activities Committee

7. Final Thoughts/Adjournment

- a. By-laws updates are still TBD but hopefully by the end of the academic year.