



BELLARMINE UNIVERSITY
IN VERITATIS AMORE

DEPARTMENT OF HOUSING AND RESIDENCE LIFE

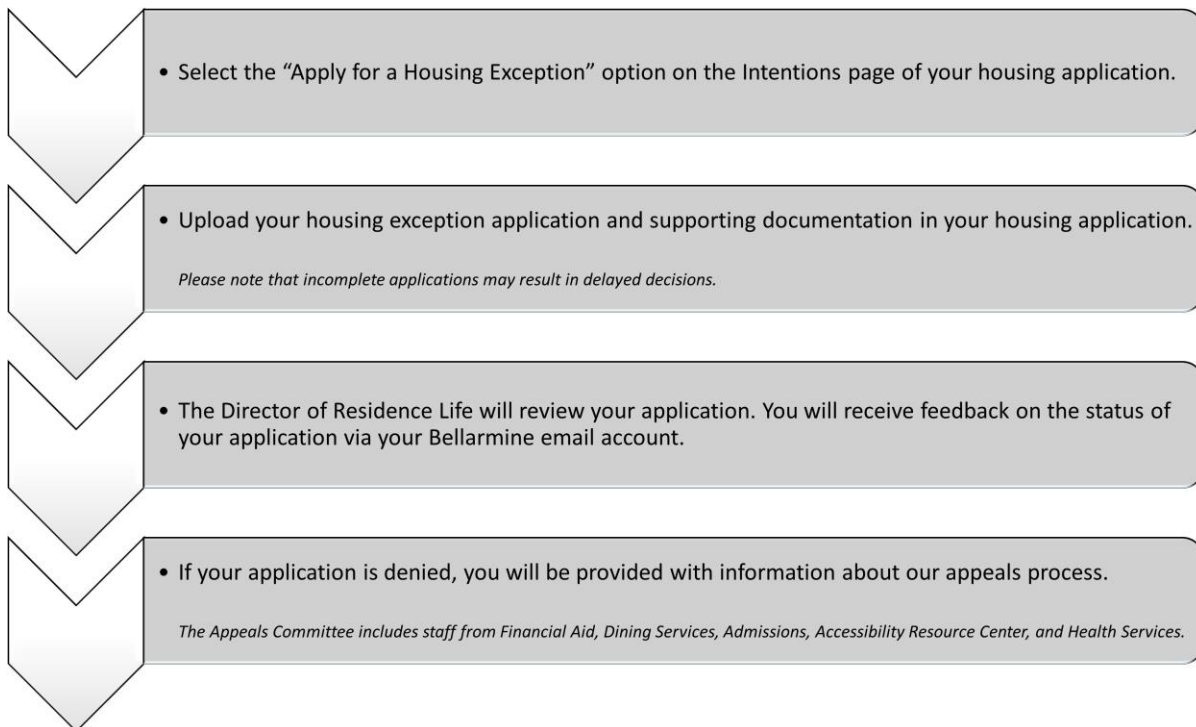
Housing Exception Information and Application

Bellarmino University Residential Living Policy:

All full-time students with 89 or less credit hours must live in the residence halls or with a local parent/legal guardian (within a 50 mile radius of the university). **Those students 22 years of age or older are exempted from the policy.** Exceptions may be made in special cases, but must have prior approval from the Director of Housing and Residence Life. If a student does not live either with a parent/legal guardian or in the halls and has not applied for an exception, the student may be subject to student conduct sanctions from the University and/or housing fines.

Housing Exception Application Process

Students who wish to request an exception from our Residential Living Policy should follow these steps:



Housing exception applications submitted during our annual room selection will be processed according to the schedule posted on the Residence Life website. Other applications will be processed as they are received.

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Housing Exception Application

Name: _____ Student ID# _____

Permanent Address: _____
Street City, State Zip

Cell Phone Number: _____

Requesting exception beginning in: Fall semester Spring semester

Academic Information: Credit hours earned: _____ GPA: _____

Major: _____

Resident Status: New/Have NOT lived on campus before
 Applied/Assigned a housing space, but not moved in
 Currently living in _____
Hall/Room #

In addition to this application, please submit the following documentation:

<input type="checkbox"/> Commuting	Residing with a parent or legal guardian within 50 miles of campus Required Documentation: <ul style="list-style-type: none">• Completed Parent/Guardian Verification Form which includes a parent/guardian signature
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PARENT/GUARDIAN VERIFICATION FORM

Bellarmine University strongly believes in the value of the on-campus residential component of the educational experience for students. Studies have indicated the following regarding students living on campus:

- They earn better grades.
- They develop stronger ties to the University.
- They build more meaningful relationships with peers.
- They are generally more satisfied with their college experience than students who live off-campus.

However, we do recognize that certain considerations need to be made to allow students to commute from the home and primary residence of a parent or legal guardian within a 50-mile radius of campus.

Please read and sign the following:

- I verify that I am the parent/legal guardian for _____.
(student's name)
- My student will be residing with me at my permanent home and address.
- I certify that all of the information contained on the exception form and in any supporting documentation is true and accurate.
- I understand that providing the University with false information could lead to student conduct sanctions such as restitution to the University and/or other actions.
- If my student's living situation changes after an approved exception, I understand that I will notify the Department of Housing and Residence Life of this change and that my student may then be required to live in the residence halls.
- I further understand that should this commuting request be denied and the student chooses to live off campus, the student will be charged ½ of the lowest housing rate per semester until they are in compliance with the policy. Similarly, if the exception is approved and the student is discovered through any method or for any reason not to be living at home, the student will be charged the appropriate housing rate and may face student conduct sanctioning.
- Periodic audits will take place to monitor that the student is indeed residing at home.

Parent/Legal Guardian Signature

Printed Name of Parent/Legal Guardian

Address at which the student and parent/guardian will reside:
